

14	11	10	14	12	9	14	11	8	13	10	15
JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
28	25	24	28	26	23	28	25	22	27	24	XX

UTILITIES BOARD AGENDA

Tuesday, January 28, 2020 @ 12:00 Noon

	P	A	1	2	3	4	5	6	7	8
Hernandez	---	---	---	---	---	---	---	---	---	---
Thrall	---	---	---	---	---	---	---	---	---	---
Boxley	---	---	---	---	---	---	---	---	---	---
Leonard	---	---	---	---	---	---	---	---	---	---
Brooke	---	---	---	---	---	---	---	---	---	---
Crepsin	---	---	---	---	---	---	---	---	---	---
Williams	---	---	---	---	---	---	---	---	---	---
Steerman	---	---	---	---	---	---	---	---	---	---
Hourieh	---	---	---	---	---	---	---	---	---	---
Denman	---	---	---	---	---	---	---	---	---	---
Owen	---	---	---	---	---	---	---	---	---	---

1. Swearing in of New Board Member-Jay Brooke _____
2. Reorganization of Board: (a) Elect Chairman, (b) Elect Vice-Chairman, (c) Appoint Superintendent, (d) Appoint Attorney (e) Authorize Check Signing

3. Minutes from January 14, 2020 Meeting _____
4. Approval of Purchase Orders 89104 thru 89151 _____
5. Payment of Bills _____
6. Consider Approval of Bid #1981 – 2020-2021 Digger Truck

7. System Operating Report

8. Receive Legal Advice on Specific Legal Questions Regarding Contract Negotiations - Attorney – Client Communication – Executive Session Pursuant to C.R.S. 24-6-402(4)(b)

Individuals with disabilities needing auxiliary aid(s) may request assistance by contacting Lamar Light and Power, 100 N Second Street, Lamar CO 81052, phone: 719.336.7456. We would appreciate 48 hours advance notice of the event so arrangements can be made to locate the requested auxiliary aid(s).

OATH OF OFFICE
COMMISSIONER
FOR
UTILITIES BOARD OF THE CITY OF LAMAR

I do hereby swear and affirm that I will safely and diligently exercise the duties of Commissioner of the Utilities Board of the City of Lamar, Colorado during my term of office according to the Laws of the United States of America, the State of Colorado, and the Charter of the City of Lamar, Colorado.

Robert “Jay” Brooke

Oath administered on January 28, 2020 by: _____
The Honorable Curtis “Lane” Porter , County Court Judge

Agenda Item No. 2

Board Meeting Date: January 28, 2020

**LAMAR UTILITIES BOARD
AGENDA ITEM INFORMATION**

**ITEM TITLE: Reorganization of Board: (a) Elect Chairman, (b) Elect Vice-Chairman,
(c) Appoint Superintendent, (d) Appoint Attorney, (e) Authorize Check Signing**

INFORMATION:

LAMAR UTILITIES BOARD

MINUTES OF THE UTILITIES BOARD MEETING

January 14, 2020

The Lamar Utilities Board met in regular session in the Utilities Board Room at 12:02 p.m. with Chairman Thrall presiding.

Present: Doug Thrall, Patrick Leonard, Clifford Boxley, Kirk Crespin, Don Steerman, Houssin Hourieh, Lisa Denman, Leala Owen, Linda Williams

Absent: Leo Hernandez

Minutes of Previous Meeting – December 10, 2019

Boardmember Boxley moved and Boardmember Leonard seconded to approve meeting minutes of December 10, 2019.

Voting Yes: Thrall, Leonard, Boxley

Voting No: None

Purchase Orders #89032 through #89103

Boardmember Leonard moved and Boardmember Boxley seconded to approve purchase orders #89032 through #89103 in the amount of \$707,237.61.

Voting Yes: Thrall, Leonard, Boxley

Voting No: None

Payment of Bills

Boardmember Boxley moved and Boardmember Leonard seconded to approve payment of bills: Vouchers #49312 through #49428 for a total of \$1,029,105.05.

Voting Yes: Thrall, Leonard, Boxley

Voting No: None

Approval to Designate Posting Area for the Open Meetings Act

Boardmember Leonard moved and Boardmember Boxley seconded to approve the designated Posting Area for the Open Meetings Act.

Voting Yes: Thrall, Leonard, Boxley

Voting No: None

November 2019 Financial Report

Superintendent Hourieh reviewed the November 2019 financials which included the following:

Balance Sheet – Cash is up \$203,813.00 from October 2019 and accounts receivable has decreased by \$136,327.00.

Income Statement – Total operating revenue is \$1,053,648.00 with total operating costs being \$889,989.00 for a gross operating income of \$163,659.00. Adding in non-operating revenues and expenses brings the net loss to \$13,455.00.

YTD Income Statement – YTD operating revenue is \$12,993,697.00 and total operating costs are \$11,522,225.00 resulting in gross operating income of \$1,471,472.00. Adding in non-operating revenues and expenses, there is a net loss of \$584,274.00.

YTD Comparison to 2018 – Retail sales are down \$1,561,326.00 or 11%. However, operating expenses are down approximately \$13,382.00 or less than 1% resulting in a net loss of \$584,274.00 for the year.

System Operating Report

Superintendent Hourieh reported that in 2020 they will continue their effort in upgrading the 69 kv substation equipment. Last year the 6-69 kv breaker was upgraded and this year's plan is to upgrade the 5-69 kv breaker which is the main protection to the 69 kv line to Las Animas, and a major component of the ring bus breakers in the 69 kv substation. This breaker will be replaced with a sulphur hexafluoride (SF6) gas circuit breaker. With the board's approval, they would like to continue using Siemens Breakers which is the same brand as the 4 & 6-69 kv. This upgrade should not cause any power outages to customers and will help improve system efficiency and reliability.

Superintendent Hourieh reported that they are moving forward with the Advanced Metering Infrastructure (AMI) system. Their plan is to install approximately 800 meters in 2020 and the 2020 budget includes SCADA system software upgrade from PRISM 10 to PRISM 11.

Superintendent Hourieh announced that they have received an application for the open position on the Utility Board.

Adjournment

There being no further business to come before the Board, Boardmember Leonard moved and Boardmember Boxley seconded that the meeting adjourn.

Voting Yes: Thrall, Leonard, Boxley

Voting No:

The meeting adjourned at 12:20 p.m.

Linda Williams – City Clerk

Doug Thrall – Chairman

JANUARY 28, 2020 PURCHASE ORDERS

FOR BOARD APPROVAL

DATE:	P. O. #	BID #	COMPANY	ITEM	AMOUNT
9-Jan-20	89111		Sensus	SENSUS METERS	\$149,962.00
15-Jan-20	89120		SD Myers	TRANSFORMER TESTING	\$7,134.00
15-Jan-20	89122		Solomon Corporation	RECONDITION REGULATORS	\$7,290.00
15-Jan-20	89125		Advanced Control Systems Incq	SCADA UPGRADE	\$21,711.00
17-Jan-20	89131		Siemens Industry Inc	BREAKER 5-69KV	\$38,145.00
17-Jan-20	89137		Cybernetics	ANNUAL MAINT SERVICE - SANS	\$3,610.00
31-Dec-29	89144		CIRSA	DEDUCTIBLES	\$8,000.00
22-Jan-20	89150		CIRSA	1ST QUARTER PROPERTY INSURANCE	\$57,264.71
BOARD APPROVAL TOTAL:					\$293,116.71

** ESTIMATES: FINAL PURCHASE ORDER BASED ON ACTUAL COST. **

JANUARY 28, 2020 PURCHASE ORDERS

DATE:	P. O. #	BID #	COMPANY	ITEM	AMOUNT	APPROVED
22-Jan-20	89104		Stitches Unlimited LLC	FR SHIRTS SEWING	\$35.00	
9-Jan-20	89105		Techline LTD	RISER & GROUNDING WIRE	\$2,340.00	
14-Jan-20	89106		John Deere Financial	METER LUGS FR SHIRTS	\$82.95	
14-Jan-20	89107		Arts Lock Service	LOCK AND INTSTALLATION FOR BUCKET BAY DOOR	\$390.00	
13-Jan-20	89108		Zoro Tools Inc	GRINDER / WIRE STRIPPERS / 1ST AID SUPPLIES	\$379.35	
9-Jan-20	89109		Techline LTD	#4 BARE GROUND WIRE	\$975.00	
9-Jan-20	89110		Houssin A. Hourieh	PER DIEM	\$175.00	
20-Jan-20	89112		All Rite Paving & Redi Mix Inc	CONCRETE FOR PAD	\$147.00	
15-Jan-20	89113		Pitney Bowes Global	ANNUAL SERVICE AGREEMENT	\$45.00	
22-Jan-20	89114		Blazer Electric Supply Co	LED BULBS	\$83.90	
15-Dec-19	89116		Machine Supply Company	AUTO PARTS	\$128.82	
15-Jan-20	89117		Kluber Lubrication	BEARING GREASE	\$2,131.20	
18-Dec-19	89118		Airgas USA LLC	GAS CYLINDER SHOP PLANT	\$931.01	
15-Jan-20	89119		Digitcom Electronics Inc	SENSUS ANTENNA	\$252.40	
15-Jan-20	89121		Mike's Main Street Sports	CABUERATOR JETS	\$5.00	
5-Jan-20	89123		UPS	FREIGHT	\$84.69	
15-Jan-20	89124		Atmos Energy	UTILITIES	\$956.81	
15-Jan-20	89126		Blazer Electric Supply Co	EMT COUPLERS	\$95.94	
16-Jan-20	89127		Lamar BMS	SINK FAUCETS	\$17.17	
22-Jan-20	89128		Techline LTD	FUSE HOLDERS / BOLTS	\$1,141.90	
16-Jan-20	89129		John Deere Financial	SHOVEL HANDLES	\$77.28	
20-Jan-20	89130		Rusler Implement Co	ENGINE FILTERS	\$150.11	
17-Jan-20	89132		Robinson Printing Inc	TROUBLE ORDER FORMS	\$609.60	
17-Jan-20	89133		Lamar BMS	FAUCET FOR OFFICE BATHROOM	\$29.29	
17-Jan-20	89134		Quality Dry Cleaners	LAUNDRY SERVICES	\$53.50	
17-Jan-20	89135		Newegg Inc	HARD DRIVES	\$419.97	
17-Jan-20	89136		VISA	CLOUD EMAIL / OFFICE CHAIR / ANTENNA	\$309.89	
20-Jan-20	89138		Southern Electric Service Co Inc	AEBI BOARD REPAIR	\$600.00	
20-Jan-20	89139		Terex Services	BUCKET LATCH	\$104.02	
20-Jan-20	89140		Ace Tire Service LLC	TIRE REPAIRS	\$10.00	
21-Jan-20	89141		GEII	WIND FILTERS	\$1,688.34	
21-Jan-20	89142		Ron Austin Repair Shop	INTERSTATE BATTERY	\$185.95	
21-Jan-20	89143		Zoro Tools Inc	BUCKET HARNESS / CABINETS / SLIM JIM	\$1,287.65	
22-Jan-20	89145		Rider Sewer & Drain Service	UNPLUG BOARD ROOM SINK	\$150.00	
22-Jan-20	89146		Ark Valley Distributing	BREAK ROOM SUPPLIES	\$167.12	

DATE:	P. O. #	BID #	COMPANY	ITEM	AMOUNT	APPROVED
22-Jan-20	89147		Uline	UTILITY KNIVES / NOTE PALLET	\$48.73	
22-Jan-20	89148		Employers Council Services Inc	EMPLOYMENT LAW UPDATE POSTERS	\$39.00	
22-Jan-20	89149		Lamar Canal & Irrigation Co	300 WATER SHARES ASSESSMENT	\$1,275.00	
22-Jan-20	89151		Country Quality Pest Control	QUARTERLY PEST CONTROL	\$85.00	

PURCHASE ORDER TOTALS					\$310,805.30	
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**CITY OF LAMAR
LAMAR UTILITIES BOARD
PAYMENT REGISTER**

PAYMENT	HP/ VD	VENDOR NAME	ITEMS	NET PAY	PAID DATE	BATCH
49429		887 HOUSSIN A HOURIEH	1	175.00	01/10/20	97970
49430		351 PERA OF COLORADO	4	13,791.85	01/14/20	98006
49431		442 401K VOLUNTARY INVESTMENT PLAN	2	953.34	01/14/20	98006
49432		666 COMMUNITY STATE BANK	1	369.16	01/14/20	98006
49433		910 PEOPLES CREDIT UNION	1	400.00	01/14/20	98006
49434		2055 CITY OF LAMAR	4	9,614.19	01/14/20	98006
49435		2056 CITY OF LAMAR-PAYROLL	1	25.00	01/14/20	98006
49436		1 ETHEL TEMPEL	1	828.28	01/16/20	98050
49437		1 FIDELLA D BROWN	1	35.56	01/16/20	98050
49438		1 INVENERGY WIND DELEOPMENT	1	205.16	01/16/20	98050
49439		1 WENDY A FERGUSON	1	23.31	01/16/20	98050
49440		1 MARTIN A MILLS	1	16.76	01/16/20	98050
49441		440 CITY OF LAMAR-L&P SALES TAX	1	14,182.00	01/20/20	98085
49442		2161 CIRSA	5	8,000.00	01/21/20	98113
49443		9 ARTS LOCK SERVICE	1	390.00	01/23/20	98160
49444		15 LAMAR BMS	3	46.46	01/23/20	98160
49445		88 ROBINSON PRINTING INC	1	609.60	01/23/20	98160
49446		374 RON AUSTIN REPAIR SHOP	1	193.39	01/23/20	98160
49447		436 A R P A	1	709,840.25	01/23/20	98160
49448		555 MACHINE SUPPLY COMPANY	1	128.82	01/23/20	98160
49449		637 ALL RITE PAVING & REDI MIX INC	1	147.00	01/23/20	98160
49450		658 ACE TIRE SERVICE LLC	1	10.00	01/23/20	98160
49451		735 LAMAR CANAL & IRRIGATION CO	1	1,275.00	01/23/20	98160
49452		967 RIDER SEWER & DRAIN SERVICE LLC	1	150.00	01/23/20	98160
49453		1167 ARK VALLEY DISTRIBUTING	1	167.12	01/23/20	98160
49454		1225 DIGITCOM ELECTRONICS INC	1	252.40	01/23/20	98160
49455		1330 BRENNAN SMITH	1	150.00	01/23/20	98160
49456		1768 PITNEY BOWES GLOBAL	1	45.00	01/23/20	98160
49457		2161 CIRSA	1	57,264.71	01/23/20	98160
49458		2252 ATMOS ENERGY	2	956.81	01/23/20	98160
49459		2297 QUALITY DRY CLEANERS	3	53.50	01/23/20	98160
49460		2639 BLAZER ELECTRIC SUPPLY CO	2	95.92	01/23/20	98160
49461		2733 RUSLER IMPLEMENT CO	1	176.61	01/23/20	98160
49462		2739 JOHN DEERE FINANCIAL	4	160.23	01/23/20	98160
49463		2768 COUNTRY QUALITY PEST CONTROL	1	85.00	01/23/20	98160
49464		2882 TECH PRODUCTS INC	1	1,229.80	01/23/20	98160
49465		2907 UOM SCHOOL INC	1	400.00	01/23/20	98160
49466		3698 MIKE'S MAIN STREET SPORTS	1	5.00	01/23/20	98160
49467		3746 CURT BENDER	1	150.00	01/23/20	98160
49468		3786 CYBERNETICS	1	3,610.00	01/23/20	98160
49469		4182 LEO SHY	1	150.00	01/23/20	98160
49470		4183 UPS	1	84.69	01/23/20	98160
49471		6059 TECHLINE LTD	2	3,315.00	01/23/20	98160
49472		6076 AIRGAS USA LLC	1	931.01	01/23/20	98160
49473		6084 ZACHARY MOSIER	1	150.00	01/23/20	98160
49474		6085 EMPLOYERS COUNCIL SERVICES INC	1	39.00	01/23/20	98160
49475		6088 TEREX SERVICES	1	104.02	01/23/20	98160
49476		6100 NEWEGG INC	1	419.97	01/23/20	98160
49477		6181 SOUTHERN ELECTRIC SERVICE CO INC	1	620.88	01/23/20	98160
49478		6183 ZORO TOOLS INC	7	1,059.53	01/23/20	98160
				833,086.33		
BANK TOTALS	PAYMENTS:	50 VOIDS:	0			

Agenda Item No. 6

Board Meeting Date: January 28, 2020

**LAMAR UTILITIES BOARD
AGENDA ITEM INFORMATION**

ITEM TITLE: Consider Approval of Bid #1981 – 2020-2021 Digger Truck

INFORMATION:

The staff is currently reviewing the bid, a recommendation will be made at the meeting.

TABULATION SHEET FOR BID #1981 2020-2021 DIGGER TRUCK

BID RETURN DATE: JANUARY 22, 2020

ITEM:	QTY	TEREX	ALTEC	CUSTOM TRUCK ONE SOURCE
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2020-2021 DIGGER TRUCK	1	1 <u>\$ 75399⁻</u> FREIGHTLINER CONVENTIONAL DIESEL CHASSIS <u>\$ 177972⁻</u> DIGGER DERRICK	\$ _____ FREIGHTLINER CONVENTIONAL DIESEL CHASSIS \$ _____ DIGGER DERRICK	\$ _____ FREIGHTLINER CONVENTIONAL DIESEL CHASSIS \$ _____ DIGGER DERRICK
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TOTAL PRICE:		<u>\$ 253,371.⁰⁰</u> \$ <u>included</u> BODY UNIT	\$ _____ BODY UNIT	\$ _____ BODY UNIT
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TRADE ALLOWANCE		<u>\$ 6,000⁰⁰</u>	\$ <u>5,000⁰⁰</u>	\$ _____
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TOTAL PRICE LESS TRADE ALLOWANCE:		<u>\$ 247,374.⁰⁰</u> 270 - 330 Days AR0	<u>\$ 265,162.⁰⁰</u> 360 - 390 Days AR0	\$ _____
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PRESENT FOR
BID OPENING:

 _____	 _____
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Board Meeting Date: January 28, 2020

**LAMAR UTILITIES BOARD
AGENDA ITEM INFORMATION**

ITEM TITLE: System Operating Report

INFORMATION:

Sales of electricity through December 2019 are down approximately 0.0144% when compared to the same period of time in 2018. Residential sales were down approximately 0.10%, irrigation sales were down approximately 4.93%, and commercial/industrial sales were up approximately 0.56%. These three customer classes represent an estimated 96% of total system sales.

We are accepting applications for the 2020/2021 Scholarship program. This scholarship is available to Lamar, Wiley, and McClave High School seniors. This year's topic is "The increased environmental concerns over greenhouse gases has led to a reduction in coal generating plants, and an increase in renewable energy penetration into the electrical grid. These renewables include wind, solar, and energy storage. Discuss how you envision the electrical grid of the future." The scholarship application is available online and has been forwarded to each school's guidance counselor. The deadline for the applications to be returned is April 17, 2020. Winners will be announced May 8, 2020.

Agenda Item No. 8

Board Meeting Date: January 28, 2020

**LAMAR UTILITIES BOARD
AGENDA ITEM INFORMATION**

ITEM TITLE: Receive Legal Advice on Specific Legal Questions Regarding Contract Negotiations – Attorney - Client Communication-Executive Session Pursuant to C.R.S. 24-6-402(4)(b)

INFORMATION: