

14	11	10	14	12	9	14	11	15	13	10	15
JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
28	25	24	28	26	23	28	25	29	27	24	XX

UTILITIES BOARD AGENDA

Tuesday, July 14, 2020 @ 12:00 Noon

Visitors/Guests By Conference Call (701) 802-5220 Access Code: 6047681#

	P	A	1	2	3	4	5	6	7	8
Brooke	---	---	---	---	---	---	---	---	---	---
Thrall	---	---	---	---	---	---	---	---	---	---
Leonard	---	---	---	---	---	---	---	---	---	---
Boxley	---	---	---	---	---	---	---	---	---	---
Stagner	---	---	---	---	---	---	---	---	---	---
Crespin	---	---	---	---	---	---	---	---	---	---
Williams	---	---	---	---	---	---	---	---	---	---
Steerman	---	---	---	---	---	---	---	---	---	---
Hourieh	---	---	---	---	---	---	---	---	---	---
Denman	---	---	---	---	---	---	---	---	---	---
Owen	---	---	---	---	---	---	---	---	---	---

1. Swearing in of New Board Member-Roger Stagner _____

2. Reorganization of Board: (a) Elect Chairman, (b) Elect Vice-Chairman, (c) Appoint Superintendent, (d) Appoint Attorney (e) Authorize Check Signing

3. Minutes from June 23, 2020 Meeting _____

4. Approval of Purchase Orders 89496 thru 89528 _____

5. Payment of Bills _____

6. System Operating Report

7. Receive Legal Advice on Specific Legal Questions Related to our Complaint with the PUC against SECPA regarding the MVWA Well- Attorney - Client Communication - Executive Session Pursuant to C.R.S. 24-6-402(4)(b)

8. Adjournment

Individuals with disabilities needing auxiliary aid(s) may request assistance by contacting Lamar Light and Power, 100 N Second Street, Lamar CO 81052, phone: 719.336.7456. We would appreciate 48 hours advance notice of the event so arrangements can be made to locate the requested auxiliary aid(s).

OATH OF OFFICE
COMMISSIONER
FOR
UTILITIES BOARD OF THE CITY OF LAMAR

I do hereby swear and affirm that I will safely and diligently exercise the duties of Commissioner of the Utilities Board of the City of Lamar, Colorado during my term of office according to the Laws of the United States of America, the State of Colorado, and the Charter of the City of Lamar, Colorado.

Roger Stagner

Oath administered on July 14, 2020 by: _____
The Honorable Curtis "Lane" Porter , County Court Judge

Agenda Item No. 2

Board Meeting Date: July 14, 2020

**LAMAR UTILITIES BOARD
AGENDA ITEM INFORMATION**

**ITEM TITLE: Reorganization of Board: (a) Elect Chairman, (b) Elect Vice-Chairman,
(c) Appoint Superintendent, (d) Appoint Attorney, (e) Authorize Check Signing**

INFORMATION:

**LAMAR UTILITIES BOARD
MINUTES OF THE UTILITIES BOARD MEETING
June 23, 2020**

The Lamar Utilities Board met in regular session in the Utilities Board Room at 12:00 p.m. with Chairman Thrall presiding.

Present: Jay Brooke, Doug Thrall, Patrick Leonard, Clifford Boxley, Kirk Crespin, Don Steerman, Houssin Hourieh, Lisa Denman, Leala Owen, Linda Williams

Absent:

Minutes of Previous Meeting – June 9, 2020

Boardmember Brooke moved and Boardmember Leonard seconded to approve meeting minutes of June 9, 2020.

Voting Yes: Brooke, Thrall, Leonard, Boxley

Voting No: None

Purchase Orders #89468 through #89495

Boardmember Leonard moved and Boardmember Boxley seconded to approve purchase orders #89468 through #89495 in the amount of \$15,393.47.

Voting Yes: Brooke, Thrall, Leonard, Boxley

Voting No: None

Payment of Bills

Boardmember Leonard moved and Boardmember Brooke seconded to approve payment of bills: Vouchers #49943 through #49976 for a total of \$859,066.05.

Voting Yes: Brooke, Thrall, Leonard, Boxley

Voting No: None

Consider Approval of Irrigation Contract – Neil Parmely

Boardmember Brooke moved and Boardmember Leonard seconded to approve Irrigation Contract – Neil Parmely for 20 HP irrigation pump in the amount of \$10.00 per horsepower resulting in a minimum payment of \$200.00 annually and \$18.00 monthly service charge.

Voting Yes: Brooke, Thrall, Leonard, Boxley

Voting No: None

May 2020 Financial Report

Superintendent Hourieh reviewed the May 2020 financials which included the following:

Balance Sheet – Cash is down \$20,707.00 from April 2020 and accounts receivable has increased by \$42,292.00.

Income Statement – Total operating revenue is \$1,019,299.00 with total operating costs being \$1,020,925.00 for a gross operating loss of \$1,626.00.

Adding in non-operating revenues and expenses brings the net loss to \$172,245.00.

YTD Income Statement – YTD operating revenue is \$5,144,171.00 and total operating costs are \$4,715,942.00 resulting in gross operating income of \$428,229.00. Adding in non-operating revenues and expenses, there is a net loss of \$409,657.00.

YTD Comparison to 2019 – Retail sales are up \$132,192.00 or 3%. However, operating expenses are up approximately \$184,068.00 or 4% resulting in a net loss of \$409,657.00 for the year.

System Operating Report

Superintendent Hourieh reported that in continuous efforts to improve system reliability and efficiency, the line crew have installed a 288 kva, 200 Amp, 24.9kv voltage regulator that has been serviced by Solomon Corporation. The voltage regulators are on the East end circuit that feeds Bristol, Hartman, and Holly. This regulator will help reduce line losses and maintain proper voltage on that circuit.

He stated that the crew has also replaced a 40ft wooden pole at County Road NN and Rd 8 which broke off due to high wind. The crew has also been performing general line maintenance and tree trimming.

Superintendent Hourieh reported that they are working with KnowBe4 an IT company that specialized in system security and simulated phishing platform. The plan includes baseline testing, system protection, and training focused on phishing, spoofing, and social engineering indicators. The goal is to protect our network from hacking and be able to recover in case we get attacked.

Superintendent Hourieh gave a COVID-19 update. He stated that the Governor did not extend his order on banning disconnections of utilities for nonpayment on accounts by customers that are affected by COVID-19. The new Executive Order D-2020-098 directs utilities to waive disconnection, reconnection fees, and suspend accrual of late payment fees for residential and small business customers who have missed payments during the pandemic.

He stated that on June 9, 2020 the Board approved extending the payment plan from 6 months to 12 months during COVID-19 utility arrears from March 1st – June 13, 2020.

Superintendent Hourieh reported that they have also received an updated Guidance from the Executive Director of Colorado Energy Outreach. The Guidance has been changed to allow claims made for home cooling in addition to home heating. This means our customers who meet the income criteria will qualify for LEAP funding. However, the season expires at the end of July. If for whatever reason customers do not meet LEAP guidelines, the state has made other resources available at EOC and the legislature just appropriated \$4.8 million to support non LEAP low income bill payment with the passage of HB 20-1412. He state that in an effort to connect our customers with the bill pay resources EOC has produced the following:

“Many people are struggling with economic hardships as a result of COVID-19. If you have been impacted by the pandemic and have fallen behind on the payment of your home energy bills, help is available to qualifying households today. Please apply to the Colorado State LEAP Program or Energy Outreach Colorado’s Bill Payment Assistance

Program. Learn more at <https://www.energyoutreach.org/programs> or call 1-866-HEAT-HELP (1-866-432-8435). We are here to help.”

Superintendent Hourieh gave a brief update on rates and Kwh for 2017-2020 along with a handout.

Adjournment

There being no further business to come before the Board, Boardmember Boxley moved and Boardmember Leonard seconded that the meeting adjourn.

Voting Yes: Brooke, Thrall, Leonard, Boxley

Voting No:

The meeting adjourned at 12:34 p.m.

Linda Williams – City Clerk

Doug Thrall – Chairman

JULY 14, 2020

PURCHASE ORDERS

FOR BOARD APPROVAL

DATE:	P. O. #	BID #	COMPANY	ITEM	AMOUNT
30-Jun-20	89512		GEII	CONTACTOR	\$6,720.98
26-Jun-20	89515		CIRSA	3RD QUARTER PROPERTY INSURANCE	\$57,264.70
30-Jun-20	89528		ARPA	ELECTRICITY JUNE *ESTIMATE	\$793,768.35

BOARD APPROVAL TOTAL: \$857,754.03

** ESTIMATES: FINAL PURCHASE ORDER BASED ON ACTUAL COST. **

JULY 14, 2020

PURCHASE ORDERS

DATE:	P. O. #	BID #	COMPANY	ITEM	AMOUNT	APPROVED
18-Jun-20	89496		Tri County Ford Inc	FAN SHROUD UNIT 14/ BRAKE PULLEY UNIT 35	\$471.25	
18-Jun-20	89497		GEII	PITCH MOTOR FAN	\$1,205.37	
18-Jun-20	89498		Blazer Electric Supply CO	COPPER GROUND CONNECTORS	\$1,522.15	
22-Jun-20	89499		Imperial Supplies LLC	FIRST AID KITS / SANATIZER WIPES	\$59.87	
22-Jun-20	89500		Stuart C Irby Corp	FR HOODIES & WINTER JACKETS	\$2,429.56	
30-Jun-20	89501		Kimball Midwest	ALUMINUM TUBING / WASP SPRAY / NUTS / SCREWS	\$337.13	
24-Jun-20	89502		John Deere Financial	SKUNK TRAP / LED BULBS / TOOLS	\$70.23	
23-Jun-20	89503		Airgas USA LLC	HYDROGEN RENTAL	\$635.79	
24-Jun-20	89504		Ark Valley Distributing	BREAK ROOM SUPPLIES	\$218.39	
24-Jun-20	89505		Home Store LLC	PAINT / FOAM SEALANT	\$164.91	
23-Jun-20	89506		Landis + Gyr Technologies Inc	MONTHLY HOSTING	\$784.21	
23-Jun-20	89507		Gobins Inc	COPIER CONTRACTS	\$266.21	
30-Jun-20	89508		Ace Tire Service LLC	TIRE REPAIR	\$10.00	
25-Jun-20	89509		Western United Electric Supply	HOT GLOVES AND SLEEVES TESTING	\$273.50	
26-Jun-20	89510		Valley Electronics	RS NOISE FILTER	\$29.97	
29-Jun-20	89511		Lamar BMS	SHOPVAC	\$153.19	
30-Jun-20	89513		Blazer Electric Supply CO	PVC PIPE COMPONENTS	\$154.31	
29-Jun-20	89514		Stuart C Irby Corp	FR BUTTON UP SHIRTS	\$2,387.80	
29-Jun-20	89516		Landis + Gyr Technologies Inc	MONTHLY HOSTING	\$211.01	
29-Jun-20	89517		Quality Dry Cleaners	LAUNDRY SERVICES	\$17.00	
29-Jun-20	89518		Lamar Auto Parts	JUNE AUTO PARTS	\$926.92	
1-Jul-20	89519		Western United Electric Supply	ANCHOR ATTACHMENTS	\$529.50	
30-Jun-20	89520		Secom	INTERNET	\$509.19	
30-Jun-20	89521		Centurylink	TELEPHONE	\$1,278.64	
30-Jun-20	89522		Purchase Power	POSTAGE METER REFILL	\$756.00	
30-Jun-20	89523		Shiane Dashner	PER DIEM	\$190.00	
2-Jul-20	89524		GEII	FIBER OPTIC CABLE	\$1,365.84	
7-Jul-20	89525		Tri County Ford Inc	FLUID SENSOR / SCREEN ASSEMBLY / OIL UNIT 25	\$108.27	
30-Jun-20	89526		Wex Bank	JUNE 2020 FUEL CHARGES	\$1,408.76	
30-Jun-20	89527		VISA	PARTS / SUPPLIES / VICE CONNECTOR / ELECTRICITY	\$1,256.31	

PURCHASE ORDER TOTALS \$877,485.31

**CITY OF LAMAR
LAMAR UTILITIES BOARD
PAYMENT REGISTER**

PAYMENT	HP/ VD	VENDOR NAME	ITEMS	NET PAY	PAID DATE	BATCH
49977		132 AMERICAN FAMILY LIFE	1	268.34	06/24/20	100245
49978		226 AFLAC GROUP INSURANCE	1	501.54	06/24/20	100245
49979		1 DAVID ESGAR	1	33.56	06/25/20	100263
49980		1 TABITHA MONTEZ	1	180.00	06/25/20	100263
49981		1 VERNON CARTER	1	40.66	06/25/20	100263
49982		1 TENNILLE A RAU	1	463.72	06/25/20	100263
49983		1 ANGELA M IVEY	1	45.63	06/25/20	100263
49984		1 RIC D REYNOLDS	1	2.31	06/25/20	100263
49985		1 NORMA D COX	1	46.59	06/25/20	100263
49986		351 PERA OF COLORADO	4	13,878.65	07/01/20	100311
49987		442 401K VOLUNTARY INVESTMENT PLAN	2	987.53	07/01/20	100311
49988		666 COMMUNITY STATE BANK	1	369.16	07/01/20	100311
49989		910 PEOPLES CREDIT UNION	1	400.00	07/01/20	100311
49990		2055 CITY OF LAMAR	4	9,597.51	07/01/20	100311
49991		2056 CITY OF LAMAR-PAYROLL	1	25.00	07/01/20	100311
49992		1129 CITY OF LAMAR L&P RESERVE	1	29,000.00	06/30/20	100322
49993		2058 CITY OF LAMAR-GENERAL FUND	1	11,875.00	06/30/20	100322
49994		2076 UNITED STATES POST OFFICE	1	1,432.08	06/30/20	100322
49995		2709 COUNTY HEALTH POOL	1	40,329.94	07/01/20	100335
49996		3021 LINCOLN NAT'L LIFE INSURANCE	2	388.74	07/01/20	100335
49997		1 TIM COURKAMP	1	18.02	07/01/20	100347
49998		1 CRYSTAL A SHERWOOD	1	269.67	07/01/20	100347
49999		1 MARIA HERNANDEZ	1	3.88	07/01/20	100347
50000		1 BEVERLY HAZEL	1	143.67	07/01/20	100347
50001		1 MARIA D MIRANDA HERNANDEZ	1	35.62	07/01/20	100347
50002		1 KAREN K DASHNER	1	106.92	07/01/20	100347
50003		1 SHAELYNN R COMPTON	1	51.55	07/01/20	100347
50004		674 PURCHASE POWER	1	756.00	07/01/20	100347
50005		15 LAMAR BMS	1	153.19	07/08/20	100414
50006		109 VALLEY ELECTRONICS	1	29.97	07/08/20	100414
50007		245 TRI COUNTY FORD INC	3	471.25	07/08/20	100414
50008		658 ACE TIRE SERVICE LLC	1	10.00	07/08/20	100414
50009		791 OFFICE DEPOT	2	401.87	07/08/20	100414
50010		1167 ARK VALLEY DISTRIBUTING	1	218.39	07/08/20	100414
50011		1306 HOME STORE LLC	2	164.91	07/08/20	100414
50012		2161 CIRSA	1	57,264.70	07/08/20	100414
50013		2235 KIMBALL MIDWEST	1	337.13	07/08/20	100414
50014		2297 QUALITY DRY CLEANERS	2	17.00	07/08/20	100414
50015		2450 WEX BANK	1	1,408.76	07/08/20	100414
50016		2639 BLAZER ELECTRIC SUPPLY CO	2	1,386.35	07/08/20	100414
50017		2739 JOHN DEERE FINANCIAL	3	70.23	07/08/20	100414
50018		3994 GEII	1	1,212.07	07/08/20	100414
50019		4385 IMPERIAL SUPPLIES LLC	1	59.87	07/08/20	100414
50020		4398 SECOM	1	509.19	07/08/20	100414
50021		6060 VISA	2	2,381.94	07/08/20	100414
50022		6061 WESCO DISTRIBUTION INC	2	13,591.98	07/08/20	100414
50023		6063 CENTURYLINK	1	1,278.64	07/08/20	100414
50024		6065 LANDIS + GYR TECHNOLOGIES INC	2	995.22	07/08/20	100414
50025		6072 WESTERN UNITED ELECTRIC SUPPLY	1	273.50	07/08/20	100414
50026		6076 AIRGAS USA LLC	1	635.79	07/08/20	100414
50027		6082 GOBINS INC	1	266.21	07/08/20	100414
50028		6168 ANIXTER POWER SOLUTIONS LLC	2	1,146.50	07/08/20	100414
				195,535.95		
BANK TOTALS	PAYMENTS:	52 VOIDS:	0		05/09/35	

Board Meeting Date: July 14, 2020

**LAMAR UTILITIES BOARD
AGENDA ITEM INFORMATION**

ITEM TITLE: System Operating Report

INFORMATION:

Total Meter Count Report:

We have been tracking the number of connected meters for the month of May on an annual basis since 1999. Due to meter fluctuations we use the month of May as an indicator. You will notice that for May 2020 we had a total of 5,734 connected meters for 4,034 customers. While in 2003 we had a high of 5,836 connected meters. 2015 had the lowest meter count of 5,594. Since then we have gained 140 connected meters.

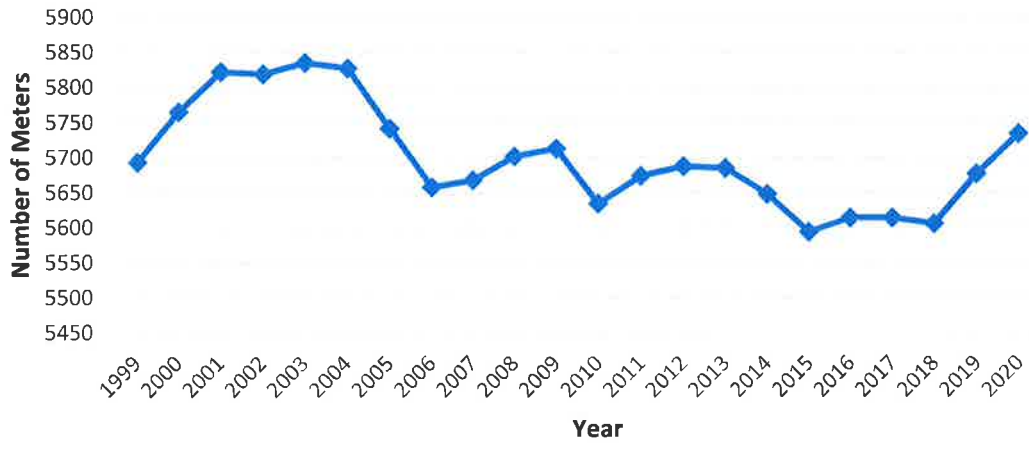
System Update:

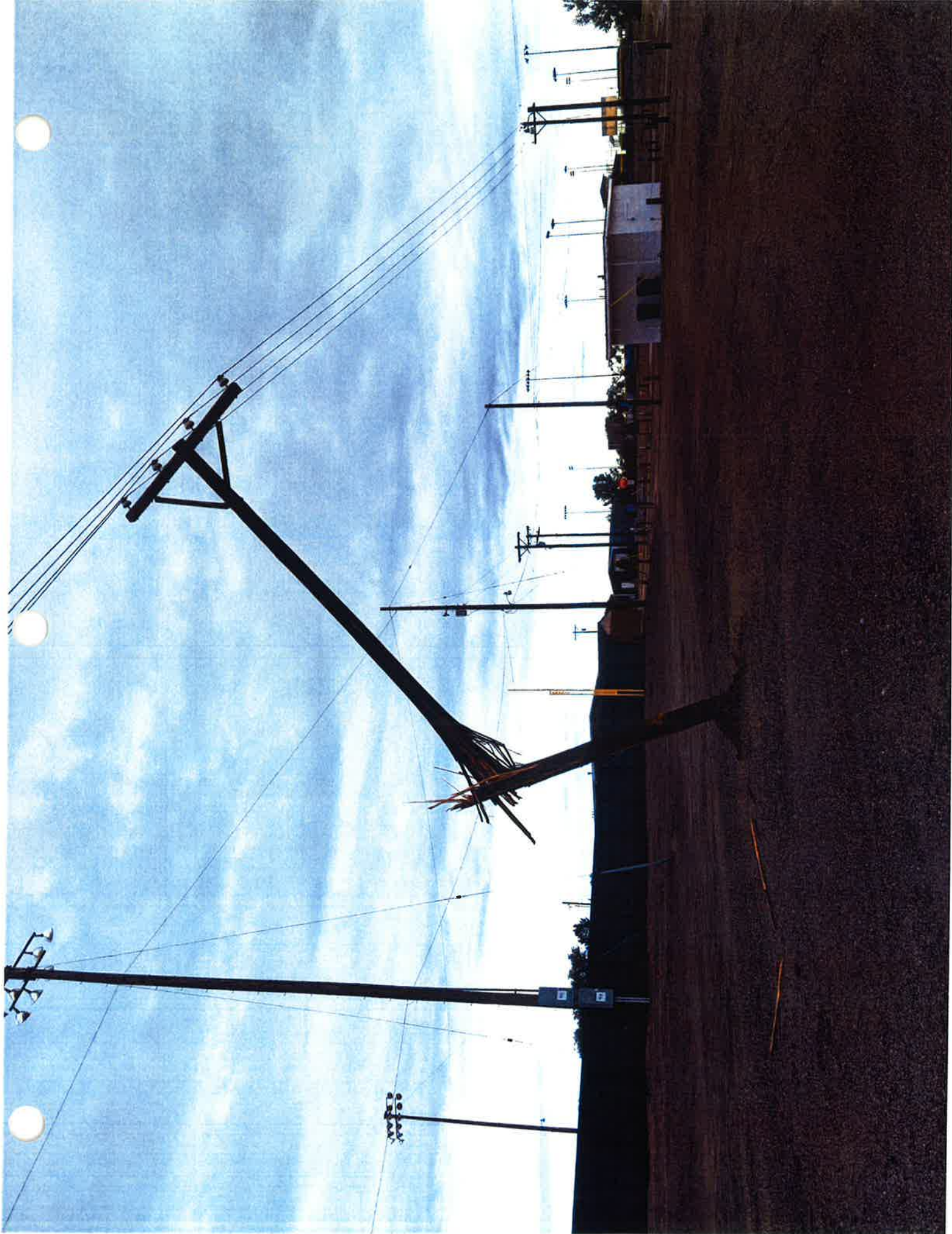
On Friday June 26th at about 9:35 p.m. our S.W. 24.9kv breaker tripped open due to a severe thunderstorm that uprooted a tree which fell on the main line at 6th and Poplar St. The incident caused a phase to phase permanent fault that caused two surge arresters to fail at the Santa Fe substation. The outage affected the N.W. section of Lamar. All repairs were made and power was restored at 10:58 p.m.

In routine line maintenance the crew replaced 3- 40ft wooden power poles, of which one was due to a hit and run at Merchant's ballfield park. This pole has been replaced with a ductile iron pole.

Year	Meter Count
1999	5694
2000	5766
2001	5823
2002	5820
2003	5836
2004	5828
2005	5742
2006	5658
2007	5668
2008	5702
2009	5713
2010	5635
2011	5674
2012	5688
2013	5685
2014	5648
2015	5594
2016	5614
2017	5614
2018	5606
2019	5677
2020	5734

Total Meters





INFORMATION: Agenda Item No. 7

Board Meeting Date: July 14, 2020

**LAMAR UTILITIES BOARD
AGENDA ITEM INFORMATION**

ITEM TITLE: Receive Legal Advice on Specific Legal Questions Related to our Complaint with the PUC against SECPA regarding the MVWA Well– Attorney – Client Communication – Executive Session Pursuant to C.R.S. 24-6-402(4)(b)

INFORMATION: