

14	11	10	14	12	9	14	11	15	13	10	15
JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
28	25	24	28	26	23	28	25	29	27	24	XX

**UTILITIES BOARD AGENDA**

**Tuesday, September 15, 2020 @ 12:00 Noon**

**Visitors/Guests By Conference Call (701) 802-5220 Access Code: 6047681#**

	P	A	1	2	3	4	5	6
Brooke	---	---	---	---	---	---	---	---
Thrall	---	---	---	---	---	---	---	---
Leonard	---	---	---	---	---	---	---	---
Boxley	---	---	---	---	---	---	---	---
Stagner	---	---	---	---	---	---	---	---
Crespin	---	---	---	---	---	---	---	---
Williams	---	---	---	---	---	---	---	---
Steerman	---	---	---	---	---	---	---	---
Hourich	---	---	---	---	---	---	---	---
Denman	---	---	---	---	---	---	---	---
Owen	---	---	---	---	---	---	---	---

1. Minutes from August 25, 2020 Meeting \_\_\_\_\_
2. Approval of Purchase Orders 89628 thru 89681 \_\_\_\_\_
3. Payment of Bills \_\_\_\_\_
4. Consider Approval of Bid #1987 - Wooden Poles  
\_\_\_\_\_
5. System Operating Report  
\_\_\_\_\_
6. Adjournment  
\_\_\_\_\_

**LAMAR UTILITIES BOARD  
MINUTES OF THE UTILITIES BOARD MEETING  
August 25, 2020**

The Lamar Utilities Board met in regular session in the Utilities Board Room at 12:00 p.m. with Chairman Thrall presiding.

Present: Jay Brooke, Doug Thrall, Patrick Leonard, Clifford Boxley, Roger Stagner, Don Steerman, Houssin Hourieh, Leala Owen, Linda Williams

Absent: Kirk Crespin, Lisa Denman

---

**Minutes of Previous Meeting – August 11, 2020**

Boardmember Brooke moved and Boardmember Boxley seconded to approve meeting minutes of August 11, 2020.

Voting Yes: Brooke, Thrall, Leonard, Boxley, Stagner

Voting No: None

**Purchase Orders #89601 through #89627**

Boardmember Boxley moved and Boardmember Leonard seconded to approve purchase orders #89601 through #89627 in the amount of \$13,778.00.

Voting Yes: Brooke, Thrall, Leonard, Boxley, Stagner

Voting No: None

**Payment of Bills**

Boardmember Stagner moved and Boardmember Leonard seconded to approve payment of bills: Vouchers #50131 through #50164 for a total of \$1,289,394.05.

Voting Yes: Brooke, Thrall, Leonard, Boxley, Stagner

Voting No: None

**July 2020 Financial Report**

Superintendent Hourieh reviewed the July 2020 financials which included the following:

Balance Sheet – Cash is down \$256,913.00 from June 2020 and accounts receivable has increased by \$289,200.00.

Income Statement – Total operating revenue is \$1,548,893.00 with total operating costs being \$1,558,546.00 for a gross operating loss of \$9,654.00. Adding in non-operating revenues and expenses brings the net loss to \$215,767.00.

YTD Income Statement – YTD operating revenue is \$7,979,630.00 and total operating costs are \$7,540,188.00 resulting in gross operating income of \$439,442.00. Adding in non-operating revenues and expenses, there is a net loss of \$743,424.00.

YTD Comparison to 2019 – Retail sales are up \$479,668.00 or 6%. However, operating expenses are up approximately \$371,957.00 or 5% resulting in a net loss of \$743,424.00 for the year.

### **Consider Approval of RL Fanyo Law Engagement Agreement**

Boardmember Stagner moved and Boardmember Brooke seconded to approve engagement agreement between Lamar Utility Board and RL Fanyo Law to help with the territorial invasion issue with SECPA.

Voting Yes: Brooke, Thrall, Leonard, Boxley, Stagner

Voting No: None

### **System Operating Report**

#### **2021 Budget:**

Superintendent Hourieh reported that they have begun budget discussion per the attached proposed LUB capital outlay. They are also moving forward with the scheduled 69kv breaker upgrade, distribution system upgrade, tree trimming, wind turbines maintenance, and safety and training education.

Superintendent Hourieh stated that the 2020 major projects that have been completed are the following:

- SCADA System Upgrade from Prism 10 to Prism 11
- Breaker 5-69 KV upgrade
- AMI metering implementation, so far 2,412 smart meters have been installed
- Purchased a new Digger Truck, expected delivery date is December 2020

He also reported that T-5 the ARPA Springfield wind turbine is down due to a blade pitch drive failure. GE wind has the needed part and will provide an installation quote.

#### **Merc 50 – Removal Update:**

Superintendent Hourieh announced that Quantum Power is the company who purchase the 5MW gas turbine. He stated that it is expected that the unit will be removed from the LUB site by mid-September.

#### **LRP – Demolition Update:**

Superintendent Hourieh reported that Burns and McDonnell Engineering will oversee and manage the demolition of the LRP. ARPA is looking at the EPC approach which will be discussed by the ARPA board on August 27, 2020. Burns and McDonnell is also the engineering firm that the City and LUB retained to protect our interest during the demolition process. The demolition process will be divided into three sections: Northside (coal handling north of Maple St), Southside (Boiler south of Maple St, and Domes. The Northside removal deadline of November 13, 2020 has been extended to February 13, 2021 due to the Covid-19 pandemic. The Southside has no removal deadline.

#### **Proposed Timeline:**

- i. 8/17 RFP issued to bidders
- ii. 8/19 on site bid walk
- iii. 9/4 RFP responses due
- iv. 9/14-18 bid evaluation and contract award
- v. 9/28 contractor mobilization

**Maple Street Closing:** It is anticipated that street closure will not be more than two days. Advanced traffic warning signs will be placed 5 days prior to the planned street closing, notifying drivers to find an alternate route.

Demolition contractor employees will park on the north side. Fencing will be installed to separate the demolition work area from LUB work areas and substations.

Community Outreach – ARPA and the city will discuss collaboration on public relations relative to the project, where residents on both sides of the project will be contacted prior to the start of the project.

**Executive Session**

Boardmember Stagner moved and Boardmember Brooke seconded to enter into an executive session for:

- Receive Legal Advice on Specific Legal Questions Related to our Complaint with the PUC against SECPA regarding the MVWA Well – Attorney – Client Communication pursuant to C.R.S. 24-6-402(4)(b).

Voting Yes: Brooke, Thrall, Leonard, Boxley, Stagner

Voting No: None

Attorney Ric Fanyo was present by telephone.

The meeting was recessed and the executive session convened at 12:28 p.m.

Boardmember Leonard moved and Boardmember Boxley seconded to adjourn executive session and the meeting reconvened at 1:17 p.m.

Voting Yes: Brooke, Thrall, Leonard, Boxley, Stagner

Voting No: None

**Adjournment**

There being no further business to come before the Board, Boardmember Stagner moved and Boardmember Brooke seconded that the meeting adjourn.

Voting Yes: Brooke, Thrall, Leonard, Boxley, Stagner

Voting No:

The meeting adjourned at 1:18 p.m.

Don Steerman, as Board Attorney, attests pursuant to C.R.S. 24-6-402(2)(d.5)(II)(B) that the portion of the executive minutes not recorded constituted a privileged attorney-client communication.

\_\_\_\_\_  
Don Steerman – Attorney

\_\_\_\_\_  
Linda Williams – City Clerk

\_\_\_\_\_  
Doug Thrall – Chairman

## SEPTEMBER 15, 2020 PURCHASE ORDERS

### FOR BOARD APPROVAL

DATE:	P. O. #	BID #	COMPANY	ITEM	AMOUNT
25-Aug-20	89636		Tesco	METER SOCKETS	\$3,639.20
21-Aug-20	89639		NMPP Energy	ANNUAL COST OF SERVICE CONTRACT	\$5,408.00
24-Aug-20	89642		GEII	PITCH DRIVER REPAIR	\$21,332.06
31-Aug-20	89672		ARPA	ELECTRICITY AUGUST *ESTIMATE	\$1,190,091.94

BOARD APPROVAL TOTAL: \$1,220,471.20

\*\* ESTIMATES: FINAL PURCHASE ORDER BASED ON ACTUAL COST. \*\*

## SEPTEMBER 15, 2020 PURCHASE ORDERS

DATE:	P. O. #	BID #	COMPANY	ITEM	AMOUNT	APPROVED
20-Aug-20	89628		Wagner Equipment	MP-MB FITTING	\$2.59	
21-Aug-20	89629		Blazer Electric Supply Co	DECORATIVE POLE LED LIGHT BULBS	\$1,838.25	
21-Aug-20	89630		Anixter Inc	HOTCLAMP STIRRUPS	\$744.00	
21-Aug-20	89631		Lamar BMS	EXTENSION CORD ENDS	\$35.15	
21-Aug-20	89632		Tri County Ford Inc	SPINDAL CONNECTION	\$806.15	
21-Aug-20	89633		Sensus	SENSUS METERS	\$2,458.40	
21-Aug-20	89634		Ace Tire Service LLC	TIRE REPAIR	\$40.00	
21-Aug-20	89635		McMaster-Carr Supply Co	WRENCHES FOR WIND CABINETS	\$259.08	
26-Aug-20	89637		John Deere Financial	CARRIAGE BOLTS	\$27.21	
24-Aug-20	89638		Lamar Auto Parts	AUGUST AUTO PARTS	\$479.44	
21-Aug-20	89640		Gobins Inc	COPIER CONTRACTS	\$299.63	
21-Aug-20	89641		Country Quality Pest Control	QUARTERLY PEST CONTROL	\$85.00	
27-Aug-20	89643		Office Depot	OFFICE SUPPLIES	\$254.99	
27-Aug-20	89644		Landis + Gyr Technologies	MONTHLY HOSTING	\$1,297.82	
27-Aug-20	89645		Centurylink	TELEPHONE	\$1,285.70	
31-Aug-20	89646		City of Lamar Utilities	UTILITIES	\$409.95	
31-Aug-20	89647		Secom	INTERNET	\$509.19	
31-Aug-20	89648		UNCC	RTL TRANSMISSIONS	\$116.22	
31-Aug-20	89649		Quality Dry Cleaners	LAUNDRY SERVICES	\$30.00	
28-Aug-20	89650		Western United Electric Supply	500:5 CT'S	\$1,064.04	
30-Aug-20	89651		Lampton Welding Supply Inc	SHOP GAS RENTAL	\$115.25	
1-Sep-20	89652		Imperial Supplies LLC	FLEX CONDUIT WASHER WAND	\$626.01	
25-Aug-20	89653		Airgas USA LLC	AUGUST GAS RENTAL	\$977.51	
31-Aug-20	89654		McCandless Truck Center LLC	BLOWER HEATER	\$161.23	
31-Aug-20	89655		Energy Outreach Colorado	QUARTERLY CONTRIBUTION	\$508.00	
2-Sep-20	89656		Blazer Electric Supply Co	250 MCM CONNECTORS	\$1,784.90	
2-Sep-20	89657		Ark Valley Distributing	BREAK ROOM SUPPLIES	\$211.62	
3-Sep-20	89658		Lamar BMS	WALL OUTLETS	\$12.45	
2-Sep-20	89659		J Harlen Co Inc	CABLE SPLICING BLADES	\$257.66	
3-Sep-20	89660		Ace Tire Service LLC	TIRE REPAIR	\$10.00	
3-Sep-20	89661		A-1 Rental and Sales Inc	CHAIN SAW CHAIN	\$391.23	
8-Sep-20	89662		Kimball Midwest	PIPE FITTINGS / AIR DUSTER / TEES / NIPPLES	\$445.52	
9-Sep-20	89663		Zep Sales & Service	SAFETY SOLVENT	\$139.32	
9-Sep-20	89664		Anixter Inc	4" POLYMER UG PIPE	\$1,590.00	
9-Sep-20	89665		Lamar Auto Parts	AUTO PARTS	\$82.34	
31-Aug-20	89666		Newegg Business Inc	SAMSUNG TABLET	\$248.36	
31-Aug-20	89667		VISA	TRAINING / FITTINGS / CASE / INK	\$1,274.95	

SEPTEMBER 15, 2020 PURCHASE ORDERS

DATE:	P. O. #	BID #	COMPANY	ITEM	AMOUNT	APPROVED
31-Aug-20	89668		Robinson Printing Inc	JOB ADVERTISEMENT	\$120.00	
31-Aug-20	89669		Verizon Wireless LLC	TELEPHONE	\$474.78	
31-Aug-20	89670		VISA	TRAINING / GUAGES / ELECTRICITY	\$1,013.42	
31-Aug-20	89671		Wex Bank	FUEL CHARGES AUGUST 2020	\$1,486.30	
31-Aug-20	89673		Transwest Truck Trailer RV	FUEL FILTERS	\$167.56	
31-Aug-20	89674		Steerman Law Office PLLC	PROFESSIONAL SERVICES	\$2,137.50	
31-Aug-20	89675		Robinson Printing Inc	PUBLIC HEARING ADVERTISEMENT	\$40.00	
31-Aug-20	89676		Office Depot	OFFICE SUPPLIES	\$140.97	
10-Sep-20	89677		Vestas-American Wind Tech	GENERATOR BATTERIES	\$2,338.74	
10-Sep-20	89678		Blazer Electric Supply Co	CONDUIT AND ADAPTERS	\$303.25	
10-Sep-20	89679		Airgas USA LLC	CYLINDER RENTAL	\$223.50	
10-Sep-20	89680		Stuart C Irby Corp	KLUBER GREASE	\$837.90	
10-Sep-20	89681		Tri County Ford Inc	REPAIR KIT	\$42.21	

PURCHASE ORDER TOTALS \$1,250,676.49

**CITY OF LAMAR  
LAMAR UTILITIES BOARD  
PAYMENT REGISTER**

PAYMENT	HP/VD	VENDOR NAME	ITEMS	NET PAY	PAID DATE	BATCH
50165		351 PERA OF COLORADO	4	13,763.41	08/25/20	101072
50166		442 401K VOLUNTARY INVESTMENT PLAN	2	1,000.48	08/25/20	101072
50167		666 COMMUNITY STATE BANK	1	369.16	08/25/20	101072
50168		910 PEOPLES CREDIT UNION	1	400.00	08/25/20	101072
50169		2055 CITY OF LAMAR	4	8,938.40	08/25/20	101072
50170		1 EMMA ULIBARRI	1	15.37	08/27/20	101113
50171		1 ELISA & RUDY VEGA	1	5.53	08/27/20	101113
50172		1 JESSICA S HERNANDEZ RAMIREZ	1	32.07	08/27/20	101113
50173		132 AMERICAN FAMILY LIFE	1	268.34	08/28/20	101122
50174		226 AFLAC GROUP INSURANCE	1	501.54	08/28/20	101122
50175		1129 CITY OF LAMAR L&P RESERVE	1	29,000.00	08/31/20	101143
50176		2058 CITY OF LAMAR-GENERAL FUND	1	11,875.00	08/31/20	101143
50177		1 KENNETH MOONEY	1	98.42	08/31/20	101152
50178		1 ROY BIEKER	1	90.37	08/31/20	101152
50179		1 LOIS SCHROEDER	1	18.12	08/31/20	101152
50180		1 KATHRYN L MAUCH	1	16.13	08/31/20	101152
50181		2709 COUNTY HEALTH POOL	1	38,233.59	09/01/20	101168
50182		3021 LINCOLN NAT'L LIFE INSURANCE	2	382.56	09/01/20	101168
50183		351 PERA OF COLORADO	4	13,754.78	09/08/20	101254
50184		442 401K VOLUNTARY INVESTMENT PLAN	2	1,038.54	09/08/20	101254
50185		666 COMMUNITY STATE BANK	1	369.16	09/08/20	101254
50186		910 PEOPLES CREDIT UNION	1	400.00	09/08/20	101254
50187		2055 CITY OF LAMAR	4	9,000.37	09/08/20	101254
50188		2 A-1 RENTAL AND SALES INC	1	391.23	09/10/20	101309
50189		15 LAMAR BMS	2	47.60	09/10/20	101309
50190		22 CITY OF LAMAR-UTILITIES	3	409.95	09/10/20	101309
50191		62 LAMAR AUTO PARTS	1	479.44	09/10/20	101309
50192		88 ROBINSON PRINTING INC	2	160.00	09/10/20	101309
50193		112 WAGNER EQUIPMENT CO	1	2.59	09/10/20	101309
50194		169 STEERMAN LAW OFFICE PLLC	1	2,137.50	09/10/20	101309
50195		245 TRI COUNTY FORD INC	5	848.36	09/10/20	101309
50196		555 MACHINE SUPPLY COMPANY	1	82.34	09/10/20	101309
50197		658 ACE TIRE SERVICE LLC	2	50.00	09/10/20	101309
50198		765 UNCC	1	116.22	09/10/20	101309
50199		791 OFFICE DEPOT	1	254.99	09/10/20	101309
50200		1167 ARK VALLEY DISTRIBUTING	1	221.62	09/10/20	101309
50201		1623 NMPP ENERGY	1	5,408.00	09/10/20	101309
50202		2297 QUALITY DRY CLEANERS	3	30.00	09/10/20	101309
50203		2450 WEX BANK	1	1,486.30	09/10/20	101309
50204		2639 BLAZER ELECTRIC SUPPLY CO	7	6,223.77	09/10/20	101309
50205		2739 JOHN DEERE FINANCIAL	1	27.21	09/10/20	101309
50206		2765 ENERGY OUTREACH COLORADO	1	508.00	09/10/20	101309
50207		2768 COUNTRY QUALITY PEST CONTROL	1	85.00	09/10/20	101309
50208		2828 VERIZON WIRELESS LLC	1	474.78	09/10/20	101309
50209		2993 TRANSWEST TRUCK TRAILER RV	1	167.56	09/10/20	101309
50210		3655 MCMMASTER-CARR SUPPLY COMPANY	2	276.56	09/10/20	101309
50211		3714 MCCANDLESS TRUCK CENTER LLC	2	49.16	09/10/20	101309
50212		3994 GEII	2	1,296.06	09/10/20	101309
50213		4228 STUART C IRBY CORP	1	837.90	09/10/20	101309
50214		4385 IMPERIAL SUPPLIES LLC	1	616.90	09/10/20	101309
50215		4398 SECOM	1	509.19	09/10/20	101309
50216		6006 BORDER STATES ELECTRIC-DEN	1	135.74	09/10/20	101309
50217		6056 GRAINGER	1	24.99	09/10/20	101309
50218		6060 VISA	2	2,288.37	09/10/20	101309
50219		6061 WESCO DISTRIBUTION INC	1	2,364.00	09/10/20	101309
50220		6063 CENTURYLINK	1	1,285.70	09/10/20	101309
50221		6064 LAMPTON WELDING SUPPLY INC	1	115.25	09/10/20	101309
50222		6065 LANDIS + GYR TECHNOLOGIES INC	3	1,297.82	09/10/20	101309
50223		6072 WESTERN UNITED ELECTRIC SUPPLY	1	13,837.49	09/10/20	101309
50224		6076 AIRGAS USA LLC	2	1,201.01	09/10/20	101309
50225		6082 GOBINS INC	1	299.63	09/10/20	101309
50226		6100 NEWEGG BUSINESS INC	1	248.36	09/10/20	101309
50227		6153 SOLOMON CORPORATION	1	465.00	09/10/20	101309
50228		6168 ANIXTER POWER SOLUTIONS LLC	1	744.00	09/10/20	101309
50229		6183 ZORO TOOLS INC	2	154.08	09/10/20	101309
50230		6203 TRIMBLE INC	1	300.00	09/10/20	101309
50231		6220 VESTAS-AMERICAN WIND TECH INC	1	2,338.74	09/10/20	101309
				179,869.75		
BANK TOTALS	PAYMENTS:	67 VOIDS:	0			

**Board Meeting Date: September 15, 2020**

**LAMAR UTILITIES BOARD  
AGENDA ITEM INFORMATION**

**ITEM TITLE: Consider Approval of Bid #1987 – Wooden Poles**

---

**INFORMATION:**

We submitted 6 bids for 40 ft. and 35 ft. class 2 western red cedar poles, we received 3 bids back. These poles are to replenish our stock inventory. The staff recommendation is to accept the low bid from Stella Jones Corporation for a total amount of \$30,455.00.






TABULATION SHEET FOR BID #1987  
WOODEN POLES

BID RETURN DATE: SEPTEMBER 8, 2020

COMPANY NAMES / BIDS SENT TO:

ITEM QTY	DESCRIPTION	BELL LUMBER & POLE QTY BID	STELLA JONES CORPORATION QTY BID	WESTERN UNITED QTY BID	BORDER STATES QTY BID	WESCO ELECTRIC QTY BID	STUART IRBY QTY BID
1 5	35' CLASS 2 WOODEN POLES	\$ _____ EACH	\$ <u>624.<sup>00</sup></u> EACH	\$ _____ EACH	\$ <u>700.<sup>00</sup></u> EACH	\$ <u>667.38</u> EACH	\$ _____ EACH
TOTAL:		\$ _____	\$ <u>3120.<sup>00</sup></u>	\$ _____	\$ <u>3500.<sup>00</sup></u>	\$ <u>3336.90</u>	\$ _____
1 35	40' CLASS 2 WOODEN POLES	\$ _____ EACH	\$ <u>781.<sup>00</sup></u> EACH	\$ _____ EACH	\$ <u>813.33</u> EACH	\$ <u>835.30</u> EACH	\$ _____ EACH
TOTAL:		\$ _____	\$ <u>27,335.<sup>00</sup></u>	\$ _____	\$ <u>28466.<sup>55</sup></u>	\$ <u>29,235.50</u>	\$ _____
GRAND TOTAL:		\$ _____	\$ <u>30,455.<sup>00</sup></u>	\$ _____	\$ <u>31,966.<sup>55</sup></u>	\$ <u>32,572.40</u>	\$ _____
DELIVERY DATE:		_____	<u>10-6-20</u>	_____	<u>10 weeks</u>	<u>No date</u>	_____

PRESENT FOR BID OPENING:

**Board Meeting Date: September 15, 2020**

**LAMAR UTILITIES BOARD  
AGENDA ITEM INFORMATION**

**ITEM TITLE: System Operating Report**

---

**INFORMATION:**

Sales of electricity through August 2020 are up approximately 4.92% when compared to the same period of time in 2019. Residential sales were up approximately 8.28%, irrigation is up approximately 20.51%, and commercial/industrial sales are up approximately 1.20%. These three customer classes represent an estimated 96% of our total system sales.

With G.E. Wind on site, our wind turbine crew completed the replacement of T-5's (Springfield's) Blade Pitch Drive. If you recall the turbine faulted on August 8<sup>th</sup>, G.E. wind completed their work on August 31<sup>st</sup> and September 1<sup>st</sup>, however we continued having other faults to the adjacent blade control boxes. Our crew replaced the control wire harness and 3 selector switches. The turbine went back online generating electricity September 8<sup>th</sup>.